



**Town of Arlington, Massachusetts**  
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## **Meeting Minutes 07-18-2013**

**Arlington Contributory Retirement Board**  
**Meeting Minutes for July 18, 2013**  
**At the Town Hall Annex**  
**Second Floor Meeting Room**

**Board members present:** Chairman John Bilafer, Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

### **Call to order Regular Monthly Meeting**

Chairman Bilafer called the meeting to order at 4:30 P.M

### **Motion and vote on May Trial Balances**

After review and discussion, Mr. Steele made a motion to approve the May 2013 Trial Balances, seconded by Mr. Keshian. The motion was approved by unanimous vote.

### **Motion and vote to approve Expense Warrants 18 and 19**

After review and discussion, Mr. Steele made a motion to approve expense Warrants 18 and 19 for payment, seconded by Mr. Keshian. The motion was approved by unanimous vote.

### **Motion and vote to approve June 2013 Minutes**

After review and discussion Mr. Keshian made a motion to approve the June 2013 Minutes, seconded by Mr. Steele. The motion was approved by unanimous vote.

### **Motion to approve new members**

After review and discussion, Mr. Steele made a motion to approve the new members Robert McFadden and Jaclyn Willdigg, seconded by Ms.Lewis. The motion was approved by unanimous vote.

| <u>Name</u>     | <u>Date of Membership</u> | <u>Percentage</u> | <u>Position</u>    |
|-----------------|---------------------------|-------------------|--------------------|
| Robert McFadden | 06/17/2013                | 9+2%              | Tree Climber       |
| Jaclyn Willdigg | 07/01/2013                | 9+2%              | Payroll Specialist |

### **Motion and vote on a refund of accumulated deductions for Ms. Arlene Devine in the amount of \$ 4,472.30 Ms. Devine had 5 years and 7 months of creditable service.**

After review and discussion, Ms. Lewis made a motion to approve refund of accumulated deductions for Arlene Devine in the amount of \$ 4,472.30, seconded by Mr. Hughes. The motion was approved by unanimous vote.

### **Hearing regarding 91A status regarding Mr. Paul Morrison and Donald Hourihan**

Mr. Paul Morrison and Donald Hourihan did not attend this hearing. Mr. Greco informed the Board that he received a letter from PERAC stating that Mr. Morrison and Mr. Hourihan have not complied with Section 91A of M.G.L. Chapter 32 which require all disability retirees to submit a copy of their tax return to PERAC annually or have their benefit terminated. Mr. Greco informed the Board that both retirees had received registered letters and a phone call from him inviting them to this hearing. Mr. Greco also told the Board that both retirees said they would submit their tax information to PERAC.

Mr. Keshian made motion to terminate Mr. Morrison and Mr. Hourihan's benefit if they have not submitted their information by August 19, 2013, seconded by Mr. Steele. The motion was approved by unanimous vote.

## **New Business**

### **9 Million dollar appropriations was received July 9, 2013**

After discussion and review of the advantages and disadvantages of transferring funds to PRIT, Mr. Keshian made motion to transfer the 9 Million dollars to PRIT, seconded by Mr. Steele. The motion was approved by unanimous vote.

The Board was advised that Mr. Steele and Mr. Keshian would be attending the PERAC seminar on August 21, 2013. The seminar will focus on vital information regarding checks and balance in audits.

## **Adjourn**

At 5:45 PM Mr. Steele made a motion to adjourn, seconded by Mr. Hughes. The motion was approved by unanimous vote.